



In order to apply for a CEO loan, you must first have created a Happy Mango account. For guidance on that first step, check out <u>How to Sign up for a Happy Mango Account</u>. Once you have an account, login at <u>https://user.happymangocredit.com/#login</u> and go to the Menu and select 'Financial Products'.

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CEO offers a variety of loan types in these 3 main categories. Click on the green arrow on the left of your screen to find the exact loan product that you are interested in.







Under each category, you will see a brief description for each loan product. When you find the loan that you are interested in, click the link to begin the loan application.







The first page you'll see for every type of loan is the document requirement notice. Make sure you have all of the required documents with you before you begin the application.







As you scroll down, you will be able to view all the eligibility requirements for the loan.







In addition to age and state of residence, you must have received a referral from a Financial Counselor to be eligible. You will be asked to provide their name later in the application.

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Once you have read all of the requirements, click 'Apply' to begin the application.







The first step of the application is to select the loan amount and term requested. You will also select your preferred payment frequency and answer questions about the loan purpose and use of funds.







After you set the terms of the loan you are requesting, you'll need to check the box agreeing to the Payment Service (Dwolla, Inc.) Terms of Use. Be sure to read their Terms of Service and Privacy Policy.







The next step of the application is to enter your personally identifiable information. Make sure you are entering these details correctly as it will be used for credit reporting purposes on the loan.

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You will be asked questions regarding your household and average monthly expenses. Estimate is ok!

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You will also be asked about your household's average monthly income. Estimate is ok!

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	Select the types of benefits that you are currently receiving	
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all public benefit	S Household Monthly Gross Earned Income Earned income before taxes – not SNAP/Food Stamps/EBT, TANF, SSI, etc mi jo	<u>DTE:</u> Enter your busehold's total onthly income from bs or business
	Contact Info Mobile	
	Home Phone	





Add the best phone number to reach you. At least 1 mobile phone number is required. Also, select your preferred method of communication (email, text or phone call).

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<u>NOTE:</u> Click	Address
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	Previous Step Next Click Next to advance
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Be sure to add your current home address, including city, state, zip and time living there.

Add New Address	×
This is my current address	
Select Property Type	•
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On the next page, you will be asked some demographic questions. We are required to collect this data about our borrowers. Your answers to these question will have <u>NO IMPACT</u> on your loan application.







Choose the option that best fits your identity or select 'Not Disclosed' if you'd prefer not to answer.

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Because we work with many immigrants, we ask a couple more questions about immigration status and how long you've lived in the US. Your answers are private and confidential.

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The next step of Applicant Info is <u>Optional</u>. To enter a Co-Applicant, answer the following questions about that person. If you do not have a Co-Applicant, simply check the box and click the >







The next step is to confirm or identify your Financial Coach/Counselor. You should see the screen appear with the name of your Financial Coach/Counselor and their affiliated organization.







Before you can proceed, a pop-up is displayed to ask you to confirm your selection. Click 'Edit' to double check that you have selected the correct Counselor Name. Once you are sure, click 'Confirm'.







The next stage of the application is to upload supporting documents. To verify your information, we ask to see a copy of your government issued photo ID. And depending on the type of loan you are requesting, you will need to provide additional documents here.







Click on the 'Browse' link to upload a file or take a picture with the camera of your phone.







When you select a document, you will be asked some questions about the document. Click 'Upload'

3:37 🗢 🚺 user.happymangocredit.com English Please upload at least 1 government issued ID(s) for each applicant. Accepted document(s) include Driver License, Municipal ID, Passport, US **Permanent Resident Card (Green** Card), Employment Authorization Document (Form I-766/EAD), Form I-94 **Travel Document, Student ID** image.jpg Choose file type Select the type of ID **ID** Number Enter the ID number Enter the state or country Place of Issuance that issued the ID Enter the ID Expiration Date expiration date Upload Cancel • Take a picture on your phone, drag and drop an existing file from your computer, or browse to upload





When you upload the document, you will see it appear, with the details you entered. Continue to upload the documents requested until you have completed all uploads and finally, click 'Next'.

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The next step of the loan application is to review all of your answers and documents to make sure everything is correct. If you see an error, click 'Edit' or if all is correct, scroll down to the next section.







Once you have confirmed your answers, scroll down to see read the terms and conditions of the loan.







Check each box to indicate that you have read and understood the statement.







These disclosures are all required. If you do not consent to any of the terms and conditions, we unfortunately, cannot accept a loan application from you. Check all boxes and click 'Agree to Submit'

3:39 ? 🚺 user.happymangocredit.com English Consent to Sharing of Information The IRC's Center for Economic Opportunity is a Special Purpose Credit Program that makes loans in partnership with communitybased organizations that offer financial education and other wealth-building programs to communities that traditionally lack access to affordable credit. CEO cannot make loans without the help of our local partners and their Financial Counselors who verify information about your application. If you do not consent to the partner verification, we are unable to accept a loan application from you. As part of the application, we request a completed Budget from your Financial Counselor. Should you be approved for a loan, you further consent to sharing of information related to your loan between CEO and the partner organization or affiliate that referred you. This may include documents, applications, communications, repayment history, conversations, and other information or events that may arise during the course of my loan. **Previous Step** Agree To Submit Click here to advance





The final step in the loan application process is to e-sign the application and submit. Scroll down.







Scroll all the way down the page until you see the final agreement and click 'Sign Application'.







You should see the following page as confirmation of loan application submission.

3:41 user.happymangocredit.com English Your application has been successfully submitted. Find the latest status of your application here. Click here to see the status of your application It can take up to 7 day(s) to process the application. Please keep an eye on your email inbox for decisions by the lender. If you have questions regarding your loan application, please call (619) 663-4186 If you have already connected your online financial accounts, please ensure these accounts stay connected. Disconnection will delay the processing of your application. Please click on the button below to return to dashboard. **View Dashboard**





On the Applications page of your Dashboard, you are able to see the latest status of your application.

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You should also receive the following email confirmation. When a decision on your loan application has been made, you will receive an email instructing you to login to your Happy Mango account for loan closing. For guidance on that process, see <u>How to Complete the Loan Closing Process</u>

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